

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on March 14, 2017*

Authority Members present: Ms. Mary Ellen Gray
Mr. Thomas Ness
Mr. Michael Quinn, Chairperson
Mr. Daniel Ridgely, Vice Chairperson
Mr. James Winchell
Mr. Daniel Woodall

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Ms. Lisa LeBeau, Authority Billing

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on February 14, 2017. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Quinn.

There were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

Motion: Mr. Ridgely made a motion to approve the Consent Agenda, seconded by Mr. Winchell. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the Operation and Maintenance Report for the period and discussed the same. Mr. Scott noted that one of the pumps at the Wynsome Knoll pump station needed to be pulled out of the station to correct the problem it had developed.

Mr. Scott also indicated that because Kent County personnel had been working on their force main, to which the Authority's Nellie Stokes Elementary School Pump Station discharged, the Authority personnel needed to open a manhole to direct the flow discharges from Nellie Stokes Elementary Pump Station through the existing infrastructure through the Town. Mr. Scott also indicated that the Lowes pump station was out of commission due to power outages. The Authority crews had corrected the problem and the corrected pump station had been placed back in service, Mr. Scott added.

Mr. Scott indicated that an after-hour call about a water leak had been received from the Greens at Wyoming. It ended up being that Verizon had moled through a sewer line.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott indicated that a fire flow test had been conducted for the proposed Wawa at the Northeast corner of Roues 10 & 13.

Mr. Scott indicated that sewer and water inspections had been conducted by the Authority crews at Tidbury Crossing.

Regarding the Authority's finances, Mr. Scott indicated that the total system outstanding balance was approximately \$111,000. The Accounts Receivables (AR) aging longer than 180 days was approximately \$66,000, Mr. Scott added.

Mr. Scott indicated that the Authority was awaiting a meeting with Delmarva Power to install a pole to provide power to the site of our new well house. Following the completion of work by of Delmarva, American Water wells. Inc. (AWWS) would install the flowserve pump in the well.

Engineering Report:

Regarding the Capacity Development Project, Gharebaghi indicated that AWWS had delivered the discharge head and temporarily placed it on the pedestal. Mechanical piping systems had been installed up to the discharged head by the Authority crews, Gharebaghi added.

Gharebaghi indicated that concrete for the floor of the pump house, sidewalks and concrete pad for the chlorine gas scrubber had been installed, within and adjacent to, the well house.

Gharebaghi reported that Mr. Scott and he had met with a representative of De Nora Water Technologies for the gas chlorine scrubber toward finalization of the specifications of the chlorine gas scrubber for the Authority's Capacity Development Project.

Regarding Wawa and the two adjacent proposed commercial land development pads for future projects - at the Northeast corner of Routes 10 and 13 - Gharebaghi indicated that Mr. Scott and he would be meeting with a representative of Bohler Engineering toward the finalization of their water distribution system. The projects sanitary sewer would be served by Kent County directly.

Gharebaghi distributed notes of a meeting held on February 28, 2017, with Tidewater Utilities, Inc.'s (TUI) representatives regarding a potential interconnection between the two water purveyors. A copy of TUI's president and an aerial photograph and a plan of the Upper King Road and Lochmeath Way was distributed for discussion at the next Regular Meeting.

Gharebaghi reported that each year, by March 31st the Authority was responsible for a Delaware River Basin Commission (DRBC) water audit for the previous year. This measure was instituted to help water utilities' reduce their unaccounted for water.

Legal Report:

Mr. Scott indicated that he had been present when Ms. Mary Sherlock, Esq., Authority Attorney, had deposed an Administering agent of the Town of Camden. Mr. Scott noted that, in his estimation, nothing new had been learned through the deposition process. By April 10, 2017, both attorneys were to have their legal briefs submitted to Vice Chancellor of the Court of Chancery.

Comprehensive Planning Committee (CPC):

Mr. Ridgely indicated that there was no CPC report. Mr. Ridgely noted that projects would be evaluated prior to the budget discussions for the next fiscal year

New Business:

Mr. Ridgely thanked Mr. Sellers for contacting him with a synopsis of the water billing issue at his mother's house. Bench testing of the property's water meter and the historical water usages had both been conducted. With similar results. The Authority's crews had checked for leaks. The water meter reading in the previous month had been about 2,000 gallons (normal month water usage). The Authority personnel were not able to locate the exact location from which 40,000 gallons had gone through the water meter.

After much discussion, Mrs. Seller agreed to work with Ms. Lisa LeBeau toward a monthly or periodical payment to satisfy the water billing. Mr. Sellers thanked the Board for its consideration and left the Meeting.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Visitors' Comments:

Mr. McFann asked if the water from the three sources be mixed and how. Mr. Scott explained that pump alteration would be used. For example where water was extracted from well 1, during the next cycle, well 2 would be pumped, and so on.

Adjournment:

Motion: Mr. Winchell made a motion to adjourn the Regular Meeting, seconded by Mr. Ness. Motion carried unanimously.

The Regular Meeting adjourned at 7:55 p.m. The next Regular Meeting will be held on April 11, 2017, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent